

Purpose of the Journal

The *Journal of Behavioral Health Services & Research (JBHS&R)* is a quarterly, peer-reviewed, multidisciplinary journal that publishes articles on the organization, financing, delivery, and outcomes of behavioral health (including mental health, alcohol, and drug abuse) services. It is the official publication of the National Council for Behavioral Health (NCBH).

Submission of Manuscripts

JBHS&R will only review manuscripts for publication with the understanding that it has not been previously published (in full or in part) either in print or online, and is not currently being reviewed for publication elsewhere. The *JBHS&R* invites contributions in the form of **Regular Articles** (approximately 20 pages, not including references, tables, or figures), **Brief Reports** (13 Pages), **Policy Perspectives** (16 pages), **Literature Reviews** (20 pages), **Commentaries** (16 pages), **Letters to the Editor** (1 page), and **Book Reviews** (1 page). Neither the length of the paper nor the category to which manuscripts are assigned necessarily reflects their importance to the behavioral health field.

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Manuscripts must be uploaded to Editorial Manager as a Microsoft Word document. Do not use the graphics option for tables or the sequential (embedded) footnote option. Manuscripts must be double-spaced (including abstracts, footnotes, block quotations, references, and tables), with one-inch margins. The manuscript pages should be numbered consecutively starting with the first page of the text (not abstract). The use of first person (i.e., I, we, our) in the manuscript narrative should not be used. In addition, authors are expected to use "person/people first" language (e.g., "individuals with chronic mental disorders" rather than "the chronic mentally ill").

Manuscript Contents

Manuscript submissions should contain four separate Microsoft Word document files: 1) a title page with author information; 2) the manuscript narrative including a second title page WITHOUT author information, abstract, and references list; 3) tables (if applicable); and 4.) figures (if applicable). Table and figure document files should be uploaded and appear at the end of the manuscript narrative. Each manuscript submission must include the following items:

Title Page with Author Information

Include title, key words for indexing, name(s) of author(s), academic degree(s), name and address of organization where the work was done, and any acknowledgments, credits, or disclaimers. Manuscripts should include a running head on the title page of the manuscript.

Abstract

All manuscripts, except Letters to the Editor, require an Abstract of no more than 150 words. No references should be cited in the abstract. The Abstract should not include any subheadings. Please double-space the Abstract and place it on a separate page following the title page WITHOUT author information.

Implications for Behavioral Health

JBHS&R is committed to publishing manuscripts in applied behavioral health

policy and services delivery as well as publishing articles based upon empirical research. All manuscripts must contain a section heading (with appropriate narrative) as the last major section of the manuscript entitled Implications for Behavioral Health.

Notes (as needed)

These should be grouped together in a separate, double-spaced section after the text and before the References. In the text, notes should appear as superscript, lower-case letters. For example: This has caused a number of significant controversies^a . . .

Conflict of Interest Statement

Authors are required to include a Conflicts of Interest Statement section after the Implications section and before the References.



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Submitting/Reviewing

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Questions?

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Tables

Tables should be numbered consecutively and should each include a brief title. The table number should appear centered and in bold on the first line, while the table title should appear on the next line, also centered. Include explanatory footnotes for all nonstandard abbreviations. Cite each table in the text in consecutive order. They should be self-explanatory and not duplicate the text. If you use data from another published or unpublished source, obtain permission and acknowledge fully. Include all Tables in one file, separate from the article text.

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Major headings (e.g., Abstract, Introduction, Methods, Discussion, and Implications for Behavioral Health) should be centered with bold face type (not italicized) and should not be numbered. Do not include any author information in the headers, footnotes, Abstract, or paper. All author information should be included only in the separate Title Page WITH author information.

References

References must be cited in text and styled in the reference list according to the American Medical Association Manual of Style, Tenth Edition, 2007. The *JBHS&R* deviates from this style of referencing by spelling out completely the entire title of journal publications listed in the References section.

Only material that has been published, accepted for publication, or presented at a major conference may be listed in the References. Arrange and number references as they appear in the text. If a reference is cited more than once, use its original reference number. In the references list, name all authors and editors through the third; if there are more than three authors or editors, list the first three followed by et al. Journal titles, book titles, titles of presentations, and titles of technical reports should appear in italics (see examples below).

Journal Articles

Fisher WH, Banks SM, Roy-Bujnowski K, et al. Categorizing temporal patterns of arrest in a cohort of adults with serious mental illness. *Journal of Behavioral Health Services & Research*. 2010; 37(4): 477-490.

Books or Monographs

Levin BL, Becker MA (Eds). *A Public Health Perspective of Women's Mental Health*. New York: Springer, 2010.

Chapters in Books

Kessler RC, Merikangas KR, Wang PS. The epidemiology of mental disorders. In: BL Levin, KD Hennessy, J. Petrila (Eds). *Mental Health Services: A Public Health Perspective, Third Edition*. New York: Oxford University Press, 2010, pp. 169-200.

Government Documents

Substance Abuse and Mental Health Services Administration. *Results from the 2009 National Survey on Drug Use and Health: Mental Health Findings*. NSDUH Series H-39, HHS Publication No. SMA 10-4609, Rockville, MD: Center for Behavioral Health Statistics and Quality, 2010.

Presentations

Miller B. *Innovative Management for Research Development*. Paper presented at the Annual Meeting of the Association of Mental Health Administrators, Hollywood, FL, September 29, 1987.

Web Sites

Journal of Behavioral Health Services & Research. *Author Guidelines*. Available online at <https://www.editorialmanager.com/jbhs/>. Accessed August 15, 2011.

When references are cited, the citation number should appear superscripted in the body of the text and should follow all punctuation marks (for example, . . . substance abuse treatment.¹¹⁻¹³) Page numbers should appear with the citation, in parentheses, following a specific quote (for

example, “. . . substance abuse treatment.”^{11(p.213)}) References should not be created using Microsoft Word's automatic footnote/endnote feature. References must be included on a separate page at the end of the article and should be double-spaced.

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Indexes

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